

OIT Responses to CDC Questions on Tax Processing Pipeline, Infrastructure Upgrades

- 1. Why are you requesting a concurrent waiver of the six-month encumbrance deadline? It appears, from the project schedule, that you will have the contract fully encumbered well before the deadline.**

OIT Response:

This waiver should not be required based on current project timelines.

- 2. The project budget does not include contingency funds. However, the request documents discuss several possible, costly contingencies, including asbestos abatement in the basement of the Annex Building. Why aren't any contingency funds included in the project budget?**

OIT Response:

Contingency costs were not included for asbestos abatement as the scope and necessity is unclear at this time. If the current cable runs are used, there should not be any issues with asbestos. However, if re-cabling is required and significant infrastructure changes are made, there is a potential that asbestos abatement would be required. If so, OIT/DOR would request funding via the controlled maintenance budget process as applicable. Additionally, this request was originally written as a supplemental operating request and, therefore; contingency funds were not applicable.

- 3. The project narrative includes a request for roll forward authority for any remaining funds that are not expended by June 30, 2014. Why is roll forward authority necessary for the project? As a capital request, OIT will be authorized to spend the appropriation for three years pursuant to the head notes in the capital construction section of the Long Bill.**

OIT Response:

Roll-forward authority should not be required, consistent with the view of CDC staff.

- 4. Does the project purchase enough servers to accommodate future growth in the amount of tax documents submitted to the state?**

OIT Response:

Future volume of tax documents cannot be precisely estimated, however, OIT estimates included requirements and architecture to address future growth.